

**METROPOLITAN HUMAN SERVICES DISTRICT  
BOARD OF DIRECTORS MEETING  
July 31, 2015  
MINUTES**

A meeting of the Board of Directors of Metropolitan Human Services District was held on Friday, July 31, 2015 at the District office. The meeting was called to order at 12:40 pm.

Board members in attendance were: Dr. Joe Constans, Sylvie Tran, Dr. Emily Clark, Gary Mendoza, Dr. Sarintha Stricklin and Dr. Petrice Sams-Abiodun. Board members not in attendance were: Charlotte Parent.

Staff members present were: Yolanda Webb, Dr. Katherine Smith, David Timoll, Dale Higgins, Meghan Ferris, Dr. Michael Smith, Eric Odom and Donna Francis.

**Approval of Minutes:** Dr. Sams-Abiodun moved approval of the June 26, 2015 minutes, Mr. Mendoza seconded the motion, and it was passed unanimously.

**Chair's Report:** Dr. Constans shared that as part of the MHSD's audit via a licensed certified public accountant (CPA), as authorized by the Louisiana Legislative Auditor, the Board is required to approve a resolution accepting the engagement of the CPA and adoption of a completed Louisiana Compliance Questionnaire. Mr. Mendoza moved approval of the resolution, Dr. Clark seconded the motion, and the resolution was passed unanimously. Dr. Constans reported that Ms. Webb's last day as Executive Director will be August 21, 2015. He proposed a strategy that the Board appoint an interim Executive Director at a meeting to take place on August 14, 2015, and that two individuals, David Timoll and Katherine Smith, had agreed to be interviewed by the Board for the position. He suggested that a plan for the appointment of a permanent Executive Director be developed by the end of the month. Dr. Constans requested a vote approving this process. Dr. Clark moved approval, Dr. Sams-Abiodun seconded the motion, and it was passed unanimously.

**Executive Director's Report:** Ms. Webb shared a draft annual management report with the Board. She also mentioned that she met recently with HEAL, the Health Education Authority of Louisiana, which is an organization that issues bonds to health institutions to build, renovate or expand facilities. She recommended that MHSD consider a HEAL bond. She reported that MHSD will enter into contracts with the five Bayou Health plans prior to the end of August. The Board then engaged in a discussion regarding Bayou Health and the possible impact of the transition from one plan to five. Ms. Webb also provided a current communications report and a list of recent MHSD media mentions to Board members.

**CFO's Report:** Mr. Higgins presented a report on recent activities related to fiscal matters including the final close out of fiscal year 2015. A copy of the fiscal year 2016 budget was provided to Board members for review, and information related to MHSD's budgeting process, including budget assumptions, possible changes, actions, and next steps for fiscal year 2016 were shared with the Board.

**Parish Reports:** No parish updates were provided.

**Other Business:** In accordance with the Board's monitoring calendar, Ms. Webb reported compliance with the policies related to asset protection and financial conditions and activities, and monitoring reports related to those policies were given to Board members for review. The Board discussed the Carver model and the Board's governance policies, and decided to defer any changes to after the appointment of a permanent Executive Director.

**Invitation for Public Comment:** Julie Olsen, Executive Director of Plaquemines Community C.A.R.E. Centers Foundation, Inc. (PCCCF) was in attendance.

**Adjournment:** The meeting was adjourned at 1:55 pm.